



# APPLICATION FORM

APPLICANTS MUST COMPLETE ALL SECTIONS:

**Academic Year:** [ ][ ][ ][ ]  
**BA ISAGO Student No:** [ ]  
**External Student No:** [ ]

**Campus:** Gaborone  Francistown  Maun Satellite   
**Applying For:** Post Graduate  Degree Studies  Diploma Studies  Certificate Studies

- Your application will only be finalized upon receipt of supporting documents and the non-refundable Application Fee
- Incomplete applications will NOT be processed
- Applications received after the closing date will not be considered

**YOUR APPLICATION WILL ONLY BE PROCESSED AFTER RECEIVING THE FOLLOWING ITEMS:**

- Application Fee of **P150.00 for Degree, Diploma and Certificate Programmes**
- Completed Application Form
- Certified copy of ID document or passport / birth certificate (foreign student)
- Certified copy of marriage certificate/ divorce decree (where applicable)
- Certified copy of school qualification s (e.g. BGCSE)
- Certified copies of transcripts of complete academic records from all institutions attended
- Conduct Certification (where applicable)

**A. PERSONAL DETAILS (Please complete in full - tick where appropriate)**

Title: Mr.  Mrs.  Ms.  Other. [ ] Gender: Male  Female   
 First Name(s): [ ] Disability: [ ]  
 Surname: [ ] Postal Address: [ ]  
 Date of Birth: [Y][Y][Y][Y][M][M][D][D] Physical Address: [ ]  
 Omang / Passport: [ ] Email: [ ]  
 Tel: [ ]  
 Cell: [ ]

**B. PARTICULARS OF NEXT -OF - KIN (Mother, Father, Sister, Brother, Cousin, Spouse, Aunt or Uncle)**

Title: Mr.  Mrs.  Ms.  Other. [ ] Gender: Male  Female   
 First Name(s): [ ] Surname: [ ]  
 Relationship to Applicant: [ ] Email: [ ]  
 Postal Address: [ ] Tel: [ ]  
 Physical Address: [ ] Cell: [ ]  
 Fax: [ ]

**C. EDUCATIONAL HISTORY**

Name of Secondary/High school:			
Subject	Grade	Subject	Grade
1.		5.	
2.		6.	
3.		7.	
4.		8.	
Other Qualifications (state Clearly)			

**D. PROPOSED QUALIFICATION**

Programme applying for:	1st Choice	[ ]
	2nd Choice	[ ]
	3rd Choice	[ ]

**Preferred method of Study:** Full - time  Part - time  Block Release   
**Fee payment:** self-sponsored  Gov't sponsored  Other   
**If self-sponsored state:** Cash price payment over 4 months   
**Preferred method of payment:** Credit payment over 8 months (See payment schedule)   
 How did you learn about BA ISAGO?  
 Newspaper (state) [ ]  
 Other (specify) [ ]  
**Have you applied to BA ISAGO before?** Yes  No

**E. DECLARATION AND UNDERTAKING**

By signing this form, you are acknowledging that you will abide by all the Rules, Regulations and Policies of BA ISAGO University.

Date: [D][D][M][M][Y][Y][Y][Y] Signature: [ ]

**E. FOR OFFICIAL USE**

	Check	Print name	Signature	Date
Admissions	Documents eligibility			
HOD	Eligibility			
Finance office	Application fee			
Dean/ Campus Manger	M & E			

**University Bank Account Details: Application Fee can be paid on campus or by depositing at the bank. Kindly bring the deposit slip if directly deposited in the bank.**

Account name	Bank name	Branch	Account	Account number	Branch code	Place
BA ISAGO	Standard chartered Bank (SCB)	Main mall	Current	0100152633901	662167	Gaborone

**GABORONE CAMPUS**  
 11 Koi Street,  
 Ditimamodimo, Gaborone, Botswana  
 Tel: (+267) 3957744  
 Fax: (+267) 3957709  
 Email: gaborone.campus@baisago.ac.bw

**FRANCISTOWN CAMPUS**  
 Haskins Building, Plot 1602/3,  
 Off Sam Nujoma Road, Light Industrial Site, Francistown  
 Tel.: (+267) 2418780  
 Fax: (+267) 2418778  
 Email: francistown.campus@baisago.ac.bw

**MAUN CAMPUS**  
 Plot 394, Mabudutsana Ward,  
 Corner of Moremi 3 Road and Mogalakwe Road, Maun  
 Tel.: (+267) 6867021  
 Fax: (+267) 6867021  
 Email: maun.campus@baisago.ac.bw